



Pacific Southwestern Region Seminar

October 19 - 21, 2017

Embassy Suites by Hilton Mandalay Beach Hotel & Resort Oxnard, California

Name _____ EGA # _____ Primary Chapter _____ Other _____
 Address _____ City _____ State _____ Zip _____
 Phone #: Day _____ Evening _____ Cell _____
 Email: _____

May we publish your address/phone/email in the participant handbook? Yes _____ No _____.

EMERGENCY INFORMATION

Name _____ Relationship _____
 Phone #: Day _____ Night _____ Cell _____

CLASS SELECTION OPTIONS

- 1-day class only (\$130 and includes lunch and dinner);
- 2-day class only two 1-day classes (\$304 and includes 2 lunches & 2 dinners);
- 3-day class only three 1-day classes, 1-day plus a 2-day class, (\$399 and includes 3 lunches & 3 dinners).

Please circle which class option you wish to sign up for. Each class will only be offered one time. If more than 25 participants select the same class during early registration period, that class will go to lottery. After early registration closes, and open registration begins, any remaining slots in classes will be filled on a first come, first served basis.

1 day class only

	Number	Class Title	Teacher
1 st Choice			
2 nd Choice			
3 rd Choice			

2 day class

	Number	Class Title	Teacher
1 st Choice			
2 nd Choice			
3 rd Choice			

3 day class

	Number	Class Title	Teacher
1 st Choice			
2 nd Choice			
3 rd Choice			

Every effort will be made to place registrants in their choice of classes. Class assignments will be sent to you by July 15, 2017 and will include an invoice for any remaining registration fees, kit fees and adjustments. Payment will be due no later than August 15, 2017. Failure to pay by this date will result in cancellation of class assignments.

Class Change Requests: All change requests must be submitted to the registrar in writing/email. Changes requested after June 1, 2017 will incur a \$40 administrative fee. No fee will be assessed for adding classes or meal tickets. All changes are subject to availability and must be completed by June 30, 2017.

The payment of a non-refundable fee of \$60 is required for registration. The balance of the registration fee will be due by January 2, 2017 for Early Registration and August 15, 2017 for Open Registration. If not paid in full by that time, a \$15 late fee will be added to the invoice. To register on line, go the PSR website 2017PSRSeminar@gmail.com. If registering by US Mail, enclose completed form, a \$60 check for nonrefundable fee **payable to 2017 PSR Seminar** and a #10 stamped self-addressed envelope and mail to: Gloria Zanella, PSR Seminar 2017 Registrar, 441 S. Maple, Unit 45, Mesa, AZ 85206-5716

1-day class only w/1 lunch & 1 dinner	\$130	\$ _____
2 days of classes w/2 lunches & 2/dinners	\$304	\$ _____
3-days of class w/3 lunches & 3/dinners	\$399	\$ _____
Facilities Use Fee	\$100	\$ _____
Registration Non-Refundable Fee	\$ 60	\$ _____
Guest Daily Full Meal Package # _____ x	\$ 95	\$ _____
Guest Daily Lunch Ticket # _____ x	\$ 30	\$ _____
Guest Daily Dinner Ticket # _____ x	\$ 70	\$ _____
Merchandise Night Table # _____	\$ 30	\$ _____
Merchandise Night Table w/elec # _____	\$ 45	\$ _____
Non-EGA Fee	\$ 60	\$ _____
TOTAL		\$ _____

1st time attendee

Class Angel

Volunteer

Special Dietary _____

Roommate Needed

CANCELLATION POLICY

Pacific Southwestern Region has adopted the EGA Cancellation Policy. Participant cancellation must be sent in writing to the Seminar Registrar.

Cancellation postmarked on or before:

- 60 days prior to opening of seminar will receive a refund less the non-refundable registration fee.
- 30-59 days prior to opening of seminar will incur a \$100.00 cancellation in addition to the \$60 non-refundable fee.
- 0 to 29 days prior to opening of seminar, the Seminar Committee will review the cancellation within 30 days of the close of seminar
 - August 20, 2017 receive a refund less the non-refundable registration fee.
 - August 21-September 19, 2017 will incur a \$100.00 cancellation in addition to the \$60 non-refundable fee.
 - September 20-October 18, 2017 days prior to opening of seminar, the seminar Committee will review the cancellation within 30 days of the close of seminar.

I understand that cancellations made after the above dates will only be made in cases meeting the above definitions of the policy above, and with approval of PSR 2017 Seminar Chairman and Registrar. _____ *Initial*

RELEASE

I release the Embroiders' Guild of America, Inc. (EGA) and the Pacific Southwestern Region (PSR) from any liability for theft, property damage or personal injury while participating in or attending any or all functions and meetings of EGA, PSR Seminar 2017.

This form must be submitted online on or before October 31, 2016, or a paper copy of this completed form must be postmarked on or before October 31, 2016 to receive first day registration consideration or to retain your pre-registration class.

Signature: _____ Date: _____

In keeping with the mission of the EGA, Pacific Southwestern Region has graciously donated a portion of the funds from the proceeds of the 2014 EGA National Seminar "Dreams and Legends" to reduce the teaching fees for students who register for classes.